

Excel keyboard shortcuts for Mac

Built-in Excel shortcuts, from Microsoft's own list. They're the ones our lessons teach, and they work in any copy of Excel for Mac.

Clipboard and editing

Copy	⌘C
Paste	⌘V
Undo	⌘Z
Redo	⌘Y
Fill down (copy the top cell into the cells below)	⌘D
Fill right (copy the left cell into the cells to its right)	⌘R
Edit the selected cell On a MacBook keyboard you may need fn+F2, unless function keys are set as standard keys.	F2

Moving around

Jump to the edge of the data (down)	⌘↓
Jump to the edge of the data (up)	⌘↑
Jump to the edge of the data (left)	⌘←
Jump to the edge of the data (right)	⌘→
Go to the start of the sheet (A1) On a MacBook keyboard: ^ fn ←	^Home

Selecting

Select to the edge of the data (down)	⇧⌘↓
Select to the edge of the data (up)	⇧⌘↑
Select to the edge of the data (left)	⇧⌘←
Select to the edge of the data (right)	⇧⌘→
Select the whole column If you use more than one keyboard language, macOS may use ^Space to switch input sources.	^Space
Select the whole row	⇧Space
Select all	⌘A

Formulas

AutoSum: insert a SUM of the numbers above (or to the left)	⇧⌘T
Cycle a reference through A1, A$1, $A1, A1 (while editing a formula) F4 (fn+F4 on a MacBook) also works.	⌘T