Advanced Excel shortcuts for Windows

The built-in shortcuts nobody teaches you, for tracing formulas, recalculating and selecting what you actually meant to. No add-ins, so they work on a work laptop.

Trace a formula

Select the cells a formula refers to	`Ctrl+[`
Select every cell feeding into it, all the way back	`Ctrl+Shift+[`
Select the formulas that refer to this cell	`Ctrl+]`
Select every formula that depends on it, directly or not	`Ctrl+Shift+]`
Show formulas instead of values	`Ctrl+``
Select the cells in a row that don't match the first Select the row starting from the cell to compare against.	`Ctrl+\`

Recalculate

Calculate this sheet only Handy with calculation set to Manual.	`Shift+F9`
Recalculate everything, changed or not	`Ctrl+Alt+F9`
Rebuild the dependency tree, then recalculate everything The last resort when a number looks stale.	`Ctrl+Alt+Shift+F9`

Enter faster

Copy the formula from the cell above, unchanged The references don't shift, unlike fill down.	`Ctrl+'`
Put the same entry in every selected cell	`Ctrl+Enter`
Start a new line inside a cell	`Alt+Enter`
Today's date, as a fixed value	`Ctrl+;`
The time now, as a fixed value	`Ctrl+Shift+;`
Fill in a function's argument names Type the function name first, like =PMT, then press it.	`Ctrl+Shift+A`
Flash Fill the column from your examples	`Ctrl+E`
Repeat the last action Outside a formula. Inside one, F4 adds $ signs.	`F4`

Select

Select visible cells only, skipping hidden rows For rows you hid or grouped. Filtered-out rows are skipped anyway.	`Alt+;`
Shrink the selection back to the active cell	`Shift+Backspace`
Move the active cell to the next corner of the selection	`Ctrl+.`
Select the whole array formula this cell is part of	`Ctrl+/`

Structure

Group the selected rows or columns	`Alt+Shift+→`
Ungroup them	`Alt+Shift+←`
Show or hide the outline symbols	`Ctrl+8`
Open Paste Special	`Ctrl+Alt+V`